

EXECUTIVE DIRECTOR



The Asper Foundation, a Winnipeg-based philanthropic organization, develops major projects and provides charitable support to the Jewish and broader community in areas of culture, education, community development, and human rights on a local, national, and international scale.

The Foundation is also proudly involved with local organizations that include the Canadian Museum for Human Rights, the University of Manitoba, the University of Winnipeg, the United Way Winnipeg, Winnipeg Harvest, Assiniboine Park, and St. Boniface Hospital, as well as the major Winnipeg arts groups. The Foundation is also a vehicle by which the entire Asper family, including future generations, collaborate to determine which projects the Foundation would like to support.

The Asper Foundation is seeking an **Executive Director** to take a leadership role in the day-to-day operations and support their vision “to lead by example and inspire others to give back to their community through tzedakah (charity) and tikkun olam (repairing the world through social action).” The **Executive Director** is responsible for handling a broad range of charitable activities including third party requests, managing existing programs, and developing new initiatives.

As a member of The Asper Foundation’s Executive team, the **Executive Director** will also advise the President and the Board of Trustees on strategic decisions and will work closely with the 3rd generation of the Asper family to help nurture the Foundation’s future leaders.

SCOPE OF INFLUENCE

The Executive Director will provide leadership, program oversight, and operational management, as well as oversight of the Foundation’s assets through its Investment Committee to ensure long-term and sustainable investment growth to support the Foundation’s mission. He/she will be responsible for engagement of the future generation of the Foundation’s Trustees to cultivate an interest in and awareness of the Foundation’s charitable mission.

In this capacity, the Executive Director will use his/her influence and collaboration skills to spearhead major philanthropic initiatives that may involve multiple partners and governments, and develop charitable gift agreements. In addition, this individual will provide overall fiscal guidance for operating budgets and long-range plans in consultation with the President, CFO, and Board of Trustees.

As the Executive Director, the successful candidate will provide representation for the Foundation publicly and provide oversight for all aspects of the Foundation’s public relations, including its communications, online, and social media presence. He/she will work externally with community groups, local leaders, and agencies to ensure the Foundation’s objectives and priorities are met, and will also collaborate with individuals, corporations, foundations, and partner agencies to secure long-term diverse and sustainable funding streams.

If you believe you can make a strong contribution to **The Asper Foundation** in the role of **EXECUTIVE DIRECTOR**, please submit your resume in confidence to Lisa.Cefali@legacybowes.com quoting #193116.

Visit <http://bit.ly/AF-ED> For More Information

ADDITIONAL RESPONSIBILITIES

- Provide consultation on programs by regularly meeting with staff, management, and all stakeholders
- Ensure the operational system of programs and projects are functioning optimally by liaising with staff and monitoring data
- Maintain a close relationship with the Board of Trustees by holding regular Trustee meetings and discussions, and providing all necessary data, information, and fulsome reporting to promote informed decision-making
- Provide direction to the Senior Manager of Programs on a wide range of projects and initiatives

REQUIREMENTS

- Degree in a relevant field (business, non-profit management and/or volunteer, government, social services, etc.)
- A background in law, accounting or business preferred; strong organizational and entrepreneurial abilities
- Effective oral and written communicator with a diplomatic demeanor when dealing with Board of Trustees and successor Trustees of the Foundation, as well as Board of Directors of beneficiaries, or partner agencies
- Skilled in influencing and collaborating with the ability to drive successful agreements and deal-making
- 10+ years of professional experience, with significant experience in a high-level management role
- Demonstrated history successfully implementing a long-range business plan; ability to translate strategy into execution
- Deep commitment to creating a diverse, inclusive, equitable workplace with a demonstrated ability to work effectively in a small office environment with a small team
- Experience with philanthropy, fundraising, creating partnerships, and leveraging resources
- Passion for the mission and work of the Foundation, which includes:
 - an understanding of the Winnipeg, Canadian, Israeli and global Jewish situation
 - an understanding of and commitment to Zionism, Israel, and Jewish continuity, as well as the general community understanding and experience
 - confidence representing the interests of the Foundation publicly, including representing its interests with the world's business and philanthropic leaders, as well as political and government leaders
- Demonstrated leadership skills, including ability to:
 - think and act strategically;
 - work collaboratively with a diverse set of partners and funding sources;
 - see multiple projects through to completion;
 - deal with unexpected challenges with humour, persistence, and patience.
 - manage competing and evolving priorities
 - initiate and complete projects end-to-end independently and /or with the support of a small team
- Ability to nurture, adapt to, manage, and lead change