

CAGP • ACPDP™

CANADIAN ASSOCIATION OF GIFT PLANNERS
ASSOCIATION CANADIENNE DES PROFESSIONNELS EN DONS PLANIFIÉS

April 14, 2011 Annual General Meeting

**Voting by Mail Ballot
(for Absentee Members who do not appoint a proxy)**

**For deposit instructions and deadlines please refer to "Voting by Mail Ballot"
Question & Answer document following.**

This ballot must be deposited at the National office of the Canadian Association of Gift Planners by 12:00 noon Monday, March 28, 2011. Mail ballots may be used by CAGP • ACPDP™ members in good standing to vote on the MOTIONS included on this ballot in lieu of attending the meeting to vote or by appointing a proxy.

Indicate your vote for each MOTION by inserting "X" in one of the boxes opposite the MOTION. Please see Q & A sheet for instructions on voting by regular mail, fax or email.

MOTION 1

WHEREAS the number of Directors of the Association be 9 (nine) and 7 (seven) vacancies will arise in the position of Director as of the date of the 2011 AGM requiring an election by the Members:

BE IT RESOLVED that the following slate of 7 (seven) persons, each of whom may serve for a two year term as a Director, be elected to the National Board of Directors of CAGP • ACPDP™, namely:

Roger Lee - 1 year term
Marilyn Monson – 2 year term
Charles O'Neil - 2 year term
Doug Puffer - 2 year term
Malcolm Berry - 2 year term
Darren Pries-Klassen - 2 year term
Peggy Killeen - 2 year term

FOR

AGAINST

Name of CAGP • ACPDP™ Member completing Mail Ballot:

Voting by Mail Ballot

Member Questions & Answers:

When are Mail Ballots Used?

Members in good standing not able to be present at an annual or special meeting and who do not wish to appoint a proxy are entitled to cast their vote by mail ballot (including electronic mail ballot) for the purpose of voting on the following matters:

- the approval of acts of the Directors and Officers;
- such other business as is permitted by the Canada Corporations Act, by By-law or otherwise by law as are not required to be conducted at a meeting of members.

Mail ballots will be permitted for one motion at the 2011 Annual General Meeting, as follows:

1. To elect Directors

The wording of the motions to be presented at the AGM appears on the mail ballot provided.

When is a vote by Mail Ballot Voting NOT Permitted?

Voting by mail ballots cannot be exercised with respect to any matter required by the Canada Corporations Act, by By-Laws or otherwise by law as required to be approved at a duly called and properly held meeting of Members of CAGP•ACPDTM. These issues include receiving financial statements or appointment or removal of auditors. Please see CAGP•ACPDTM Bylaws, Section 8.12 and Bylaw 2009-1 for further information.

How can I deposit my Mail Ballot?

You may deposit your completed mail ballot to the National office of the Canadian Association of Gift Planners – see instructions below. Regardless of how you complete your Mail Ballot, **the Ballot MUST be RECEIVED at the National office of the Canadian Association of Gift Planners by 12:00 noon EST on Monday March 28, 2011.** Please also see “**When Must I Deposit My Mail Ballot?**” further below.

Depositing your Mail Ballot by regular mail or courier:

Print a copy of the Mail ballot and vote on the identified item of business by writing an “X” within either the FOR or AGAINST box opposite the motion. Completed Mail Ballots must be deposited to the attention of Mail Ballot Scrutineers located at the National office. See address below:

Mail Ballot Scrutineers
Canadian Association of Gift Planners
325 Dalhousie Street, Suite 201
Ottawa, ON K1N 7G2

Depositing your Mail Ballot by facsimile machine (Fax):

Print a copy of the Mail ballot and vote on the identified item of business by writing an “X” within either the FOR or AGAINST box opposite the motion. Completed Mail ballots must be faxed to the attention of Mail Ballot Scrutineers at the National office of the Canadian Association of Gift Planners at fax number: 613-232-7286.

Depositing your Mail Ballot by Email:

The Mail Ballot included with the Meeting announcement is a word document that can be completed. You can then forward your email with the completed Mail ballot attached to Mail Ballot Scrutineers at the National office of the Canadian Association of Gift Planners at mailballot@cagp-acpdp.org

Does Participation by Mail Ballot count for Quorum?

Any individual exercising a mail ballot shall not be counted in determining quorum at a meeting of CAGP•ACPDPTM Members. See Association Bylaws, Section 8.9.

How are Mail Ballots Counted?

Mail ballots duly deposited will be collected and counted by independent scrutineers, appointed by the Chair of the National Board of CAGP•ACPDPTM. The scrutineers, who may not be Members, representatives of Members or any related party of any Members, employees, directors or officers of CAGP•ACPDPTM, will provide a written statement of the results of the mail ballot for presentation at the meeting of Members.

When Must I Deposit My Mail Ballot?

You must deposit ("deposit" means "arriving at the Association's national office", regardless of the time you initiated your delivery method) by **no later than 12:00 noon EST on Monday March 28, 2011.**

Mail ballots arriving by *email, mail, courier or fax* after 12:00 noon EST on March 28, 2011 will not be collected.

Where do I get help if I am unable to print, download, or mark the e-version of, my Mail Ballot?

Call Sharyon Smith at the National office at 1-888-430-9494.

How will I know if my Mail Ballot arrived?

If you deposit your Mail Ballot by email, you will receive a return email message confirming receipt. If you deposit your Mail Ballot by facsimile or regular mail, call Sharyon Smith at the National office at 1-888-430-9494 to confirm receipt.

What if I have questions about the proposed motions?

Call either the National Chair Roger Lee 604-643-2981 or the National Vice-Chair Marilyn Monson 780-910-0455

NOTE: If you deposit a mail ballot, please do NOT deposit a proxy form.